



Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

CBSE/AFF/2730031/EX-01697-1516/2015/807477

SPEED POST

Date: 01.01.2015

THE MANAGER,
GURU HARKRISHAN PUBLIC SCHOOL,
VASANT VIHAR,
DELHI - 110057

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2015.

Sir/Madam,

With reference to your online application dated 02/07/2014 on the subject cited above, I am directed to convey sanction of extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a further period of Five years w.e.f. 01.04.2015 to 31.03.2020 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes :-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month.(Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI &XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Category		Area of land	No. of students
(i)	Secondary School		2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams		3000 sq. mtrs	900 upto Class XII

7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per Annexure 'A'.
10. **Special conditions to be complied within three months:-**
 - a) As per Amended rule – 10.2 of chapter II In affiliation Bye-Laws of the Board, the salary should now be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
 - b) The school is required to ensure that pay-scales, DA and other admissible allowances are being paid to all the staff members at par with the corresponding categories of employees working in the State/Central Govt. Schools. Also photocopy of acquaintance roll of latest month duly signed by all recipients and a certificate from the Bank to this effect are required to be submitted.
 - c) The School Managing Committee has not been constituted as per Affiliation Bye-laws of the Board, therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is also required to forward 5-6 names of the Principals of the nearby CBSE affiliated school (2-3 of them may be from KVs / JNVs) for approval 02 of them as Board's nominees for inclusion in School Managing Committee.
 - d) The school is also required to furnish valid Sanitary Conditions and Fire Safety Certificates issued by the competent authorities.
 - e) Some teachers has attained the age of superannuation, hence the school is required to appoint trained and qualified teachers in place of them on regular basis.
 - f) The school is required to maintain FDR of reserve fund in the joint names of Secretary, CBSE and Manager of the school as per provisions of Affiliation Bye-Laws of the Board & copy of the same is required to be furnished.
 - g) The school is required to furnish an affidavit in original sworn in before a First Class Magistrate to the effect that it is not sponsoring candidates of any other school/Board in the Board's examination.
 - h) The enrolment of students in many sections is high. Hence, the school is strictly advised to maintain optimum number of 40 students in each section as per norms.

Yours faithfully,


ASSTT. SECRETARY (AFF)

Encl: As above